

TOWN OF SILVER LAKE  
REGULAR COUNCIL MEETING  
SILVER LAKE TOWN MEETING HALL

December 13, 2017

7:00PM

- I. **REGULAR PUBLIC MEETING OPENED:** Chad opened the meeting at 7:15pm.
  
- II. **VACATION ORDINANCES 01-02-18 & 01-03-18:**

The Ordinances granting the vacation of a public way by petitioners Anthony and Jean Cooper and Brett and Denise Burch were brought to the table by Chad Miner. Phil gave first motion to approve Ordinance 01-02-18 (Burch); Dana gave second motion and Chad all in favor. Ordinance 01-03-18 (Cooper) was brought to the table but due to the return receipts of the certified mailing to adjacent land owners not being produced as proof a contingency was placed on the approval of this ordinance. Phil gave first motion to approve Ordinance 01-03-18 (Coopers) with the contingency in place, Dana seconded, Chad all in favor, motion carried. Tonya stated she would reach out to the Cooper's attorney regarding the documents needed. Once the documentation has been received she would have the vacation recorded.
  
- III. **APPROVAL OF MEETING MINUTES:**

**December 13, 2017 Regular Meeting minutes** were approved by Phil making first motion, Dana seconded, Phil all in favor, motion carried.
  
- IV. **OLD BUSINESS:**

NONE
  
- V. **NEW BUSINESS:**
  - A) **Resolution 18-01-01 Retirement** was introduced. The retirement contribution for 2018 will be .05% of their annual salary for each deposit and is deposited semi-annually for employees enrolled in the Hoosier Start Retirement Program as of December 2017. Phil gave first motion, Dana seconded, Chad all in favor, motion carried.
  - B) **Resolution 18-01-02 Health Savings Account contributions** for the calendar year 2018 were explained by Tonya. Full-time enrolled employees will receive \$2000.00 for individual coverage or \$3000.00 for employees with family coverage. Dana made first motion to approve the resolution, Phil seconded, Chad all in favor, motion carried.
  - C) **Ordinance 01-01-18 Marshal and Deputy Marshal Salary Increase** for 2018 was passed with Phil making first motion, Dana seconded, Chad all in favor, motion carried. The Council discussed in December, 2017 the probation period has ended

and a raise of \$.50 per calculated hourly rate for the Marshal and \$.25 per calculated hourly rate for the Deputy should be granted. This Ordinance reflects the new salaries.

- D) **Resolution 18-01-03 Authorizing Bank Transfers for Payroll Purposes** was brought to the table. Tonya stated that with direct deposit now in effect the transfer would be from Water and Sewer to the General Operating Account so that payroll can be dispersed. Transfer receipts will be kept in the payroll book for auditing purposes. No other transfers will be authorized or conducted unless specific prior approval granted in a public meeting by the Council. Phil gave first motion, Dana seconded, Chad all in favor, motion carried.
- E) **Umbaugh Contract for Sewer/Storm sewer bond** was introduced for approval. Tonya explained that the contract would entail rate studies for the sewage and work done with bond counsel for the SRF loan. The contract amount is \$36000.00 which will be paid from bond proceeds. Dana gave first motion, Phil seconded, Chad all in favor, motion carried.
- F) **Council President (2018)** will remain Chad Miner with Phil making first motion, Dana seconded, Chad all in favor, motion carried.
- G) **February & March meeting date changes** were mentioned. The February date of the 14<sup>th</sup> will remain the same but the March meeting date has been changed to the 7<sup>th</sup> due to education out of town.

**VI. CITIZEN COMMENTS/CONCERNS:**

NONE

**VII. DEPARTMENT HEAD REPORTS:**

- Marshal's Department (Jason)
  - a) Call logs given to the Council
  - b) Mike Baur owner of the old school building received 166 citations for a dilapidated building.
  - c) The Marshal's Department would like to start taking all unpaid violations to court. He stated that it sets a precedence that the violations have no consequences if nothing is done and people will start ignoring the ordinances.
- Water Department (Joey)
  - a) The water system worked properly during the cold weather of the past week.
- Street/Sewer Department (JT)
  - absent
- Fire Department:
  - a) 8 runs since last meeting
  - b) Asked Council permission to purchase smoke alarms, air hose reels and (2) auto rejectors. Phil stated that each one falls under the allowable expense purchase agreement without Council approval.

- c) The department will present quotes at a later date for lights at the fire station.
- d) The generator has been repaired.

**VIII. CLAIM DOCKET:**

**Claim docket in the amount of \$85008.29** was accepted by Phil making first motion, Dana seconded and Phil all in favor, motion carried.

**IX. LETTERS:**

NONE

**X. MISCELLANEOUS:**

- A) **Next meeting** is scheduled for February 14, 2018 at 7:00pm; meeting location will be at Silver Lake's Meeting Hall, 604 N Jefferson St. Silver Lake.
- B) **Construction Bid Opening** for the Sewer/Storm sewer project will take place on January 30, 2018 at 6:00pm; meeting location is Silver Lake Town Meeting Hall.

**XI. ADJOURNMENT:**

Meeting adjourned at **7:40pm**, Dana made first motion to adjourn, Phil seconded and all in favor, motion carried.

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CHAD MINER, COUNCIL PRESIDENT

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TONYA CONLEY, CLERK-TREASURER