

TOWN OF SILVER LAKE
REGULAR COUNCIL MEETING
SILVER LAKE TOWN MEETING HALL
November 8, 2017
7:00PM

I. ROLL CALL:

A) ELECTED OFFICIALS

a) Chad Miner (absent), Phil Shalley, Dana Owens, Tonya Conley

B) TOWN EMPLOYEES

a) Jason McGlennen, JT Prater, Joey McNeal, John Conley

C) TOWN ATTORNEY

a) Scott Reust

II. APPROVAL OF MEETING MINUTES

October 11, 2017 Budget Public Hearing Meeting and October 11, 2017 Regular Meeting minutes were approved by Phil making first motion, Dana seconded, Phil all in favor, motion carried.

III. OLD BUSINESS:

NONE

IV. NEW BUSINESS:

- A) **Sediment trap** was discussed with Phil explaining the necessity of creating the trap. The trap will prevent sediment from filling in the canal to keep the waterway open for use. Tonya stated that grant money remaining is allowed for this use and she will need to apply for a permit for the glacial stone to be used through the DNR. The proposal for this project is \$12,765.00. Phil gave first motion to approve, Dana seconded, Phil all in favor, motion carried.
- B) **Street sweeping contract** with the State Highway Department that provides the town compensation for the sweeping and maintaining state road 14 & 15. Dana gave first motion, Phil seconded and all in favor, motion carried.
- C) **Inter-local agreement** explained by Jason for the yearly sum of \$500.00 is an agreement between the local Marshal's office and the County. This pertains to software pertinent in the duties of the Marshal's office. Dana gave first motion, Phil seconded and all in favor, motion carried.
- D) **Direct deposit for employee/officials pay** was presented by Tonya. A quote of \$1000.00 was presented that would provide the software through Keystone for such use. Tonya also explained that a fee will also be charged by Lake City Bank for online banking access, the added feature of direct deposit availability and a small fee per transaction is charged. The added fees once calculated came to roughly \$504.00 per year. Tonya also stated that each employee's deposit will be deposited into one bank account of their choice and that transaction or percentages will not be done into

multiple employee accounts. The employee can transfer through their personal banking. Phil gave first motion to approve, Dana seconded, Phil all in favor, motion carried.

V. CITIZEN COMMENTS/CONCERNS:

NONE

VI. DEPARTMENT HEAD REPORTS:

- Marshal's Department (Jason)
 - a) Survey has been completed at the alley adjoining the old laundry mat building and Elm St. Jason said that Elm St. was wider than expected but the alley was smaller than expected.
 - b) Call history was given to the Council.
 - c) 89 ordinance violations were given to a property owner so far this year that is in continuous violations.

- Water Department (Joey)
 - a) The water tower maintenance has been completed and it is starting to fill up. Joey stated that several complaints of orange water were received. He explained that when the water tower is being worked on the wells run continuously and the water is not run through filters that remove the rust. This should clear up within the next couple of days as the water runs through the filters reaching the tower it will clear up.

- Street/Sewer Department (JT)
 - a) Sidewalks have been completed for the year.
 - b) Leaves are being picked up until the end of November with the leaf vacuum. The leaves will need to be bagged after that for pick-up.
 - c) The Council received a copy of the IDEM inspection report and Phil stated that the inspection went well.

- Fire Department:
 - a) 6 runs since last meeting
 - b) Josh Neibaur won a shot gun in the gun raffle and the 2nd winner will be announced when the gun has been claimed.
 - c) The department has teamed up with the Red Cross to install smoke alarms however, a waiver must be signed and someone from the department will contact you. The waivers are available at the Town Hall.
 - d) The department left batteries at the Town Hall for smoke alarms. Anyone needing batteries can pick them up there.
 - e) The department has held elections and John Conley was voted in as Chief for 2018. The Council can vote at the December meeting for approval/disapproval.

VII. CLAIM DOCKET:

Claim docket in the amount of \$236,967.17 was accepted by Phil making first motion, Dana seconded and Phil all in favor, motion carried. Phil read reasoning for the high docket and stated that the removing the transfers (no money expended), grant payments that will be reimbursed at a later date and yearly one time claims the docket reduced to \$76827.96 which is below normal.

VIII. LETTERS:

A) **Leak letters** were submitted by Laurie Caudill, Kenneth Fraley and Matt Davis requesting adjustments. Tonya read the qualifying adjustments and Phil made first motion to approve as calculated, Dana seconded, Phil all in favor, motion carried.

IX. MISCELLANEOUS:

A) **Next meeting** is scheduled for December 13, 2017 at 7:00pm; meeting location will be at Silver Lake's Meeting Hall, 604 N Jefferson St. Silver Lake.

X. ADJOURNMENT:

Meeting adjourned at **7:25pm**, Dana made first motion to adjourn, Phil seconded and all in favor, motion carried.

CHAD MINER, COUNCIL PRESIDENT

TONYA CONLEY, CLERK-TREASURER