

Town of Silver Lake
Public/Council Meeting Minutes
October 11, 2017
7:15PM
Town Hall

REGULAR COUNCIL MEETING OPENED: The meeting was opened at 7:04pm by Chad Miner.

I. APPROVAL OF MEETING MINUTES:

a) **September 13, 2017 Public/Council Meeting Minutes** were approved by Phil making first motion, Dana seconded, all in favor, motion carried.

II. OLD BUSINESS:

a) **Dredging** and a **Sediment Trap** were spoken of by Tonya. She said that she and Phil met with the DNR and Sediment Removal Solutions regarding a possible sediment trap for site #3. This would keep the canal from having sediment build up quickly and keep it opened. If a trap is not done then the canal would be in the same shape it was before the dredging within 8 to 10 years. Wasting all of the efforts put in. Two different locations for the trap have been looked into and the DNR said both sites would work and that grant money not used could be used for this as well. The first site in mind is at "No Name Ditch" the second site is at the channel or dredging site #3 making the opening deeper and wider. SRS is going to provide a quote for both locations however the quote for "No Name Ditch" area will not include tree removal that has to be done. We would like to have this done before the dredgers leave. The sediment trap will need routine maintenance and we are currently discussing the cost and how often the maintenance would need done with SRS. **Jay Cole** asked about rip-rap around the channel they are currently dredging. Tonya said that it would be up to land owners to do and file for permits from the DNR. She said that if the town placed it there that it would have to be done in other locations. Phil said that rip-rap would be done around the sediment trap but that would be the only place the town would do. **Jim Fowler** asked about a sediment trap on site #2, near the ditch of where they are dredging. Tonya stated that is a county ditch and would need county approval but that area was not looked into for a trap.

III. NEW BUSINESS:

a) **Vacation Liberty (unimproved) Street and Easement at 507 S. Jefferson St.-**

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Dana Owens, property owner petitioned the planning commission to add a garage on to her property. The regulations because of setback laws require the garage to be 25 feet from the unimproved street which would put her garage to the far North of her property and render the garage useless. Scott Reust, Silver Lake Town Attorney said that the adjacent property owner to the street would need to be notified and asked to join the vacation process because any vacated property is split in the middle and each adjoining property owner receives half. He advised Dana that the bank currently owns the neighboring property and she would probably need to wait until it is sold and she would need them to join the petition as well. The matter was tabled until the property is sold and the new owners notified.

- b) **Christmas Decorating Contest-** Council approved.
- c) **Ordinance 10-01-17** was introduced. This ordinance is an amendment to Ordinance 97-07 which would regulate parking between painted lines in designated parking areas and making it a violation to park in more than one parking space. Phil made first motion, Dana seconded, Chad all in favor, motion carried.

IV. CITIZEN COMMENTS/CONCERNS:
NONE

V. REPORTS FROM DEPARTMENT HEADS:

a) Marshal's Department (Jason McGlennen)

- The Council received a copy of the departments call/run history.
- A large donation was received so the department could purchase radios and vests. The radios have come in and are working great. The donations are very much appreciated.
- Jason received one quote for the survey of an alley; the quote is for \$400/\$500. Jason said that he reached out to others for a quote and either they didn't have time or never contacted him back. The Council agreed to accept the quote.

b) Street/Sewer Department (JT Prater)

- Sewer had two vac alarms since last meeting
- Crack seal and paving has been completed
- JT gave the Council copies of ordinances and said that violations are being overlooked. He also submitted pictures showing the violations he was

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referring to. JT showed people parking half way on the street, sidewalks and also showed pictures of expired plates. Chad told the Marshal's Department to prioritize and start writing citations. JT said that with leaf season and plowing those parking in the roadway prevents them from doing their jobs accurately and sometimes not at all. The leaf vacuum truck cannot navigate around these vehicles.

c) Water Department (Joey McNeal)

- The touch screen has gone out at the water plant. Joey received two quotes: H&G for \$3600.00 and D&D gave a verbal quote for \$5400.00. Phil made first motion to accept the quote from H&G, Dana seconded, Chad all in favor, motion carried.
- Leary Construction will be here next week to perform maintenance on the water tower. The wells will run manually for 3 weeks.

d) Fire Department (John Conley)

- 6 run since last meeting
- The hazardous mitigation plan is being worked on for Kosciusko County and they are asking for everyone to take a quick survey. The Fire Department has added it to their Facebook page as well as the town's Facebook page and website. This will help the County not only in the planning but also in receiving future grants.
- The gun raffle is still going on until November 2nd and is \$20.00 per ticket. Please see a firefighter if you would like to purchase a raffle ticket or call 260-352-3245.
- Trucks will be located around town for trick or treat on October 31st.

VI. CLAIM DOCKET:

\$121202.89 in claims is to be paid. Phil made first motion to approve, Dana seconded, Chad all in favor, motion carried.

VII. LETTERS:

NONE

VIII. MISCELLANEOUS:

- a) Budget Adoption Meeting** is set for October 25, 2017 at 6:00pm and will be held at the Silver Lake Town Meeting Hall.

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- b) **Next Regular Council Meeting** is set for November 8, 2017 at 7:00pm and will be held at the Silver Lake Town Meeting Hall.
- c) **Trick-or-Treat** is set for October 31, 2017 from 6-7:30pm.

IX. ADJOURNMENT:

Meeting adjourned at **7:43PM** with Phil making first motion to adjourn, Dana seconded, Chad all in favor, motion carried.

CHAD MINER, COUNCIL PRESIDENT

TONYA CONLEY, CLERK-TREASURER