

Town of Silver Lake
Public Hearing-Budget 2021
October 14, 2020
Silver Lake Lion's Club
7:00pm

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL:

ELECTED OFFICIALS

Chad Miner absent, Nichole Taylor, Hugh Murfin, Tonya Conley

DEPARTMENT HEADS

Jason McGlennen, Joey McNeal, John Conley, JT Prater

TOWN ATTORNEY

Dana Leon

III. OPENING OF PUBLIC HEARING: Nichole opened the public hearing at 7:00pm and turned the floor over to Eric Walsh from Baker Tilly. Eric explained the cash flows for each of the property tax and income tax-based funds. Eric informed the council that the town was in great financial shape and had healthy cash reserves while maintaining a balanced budget. He also stated that the goal for each town is to build cash reserves so that a whole year can be funded if some off-chance revenues are non-existent or cut back. Silver Lake has reached that goal. The floor was then opened to the public for questions or comments.

IV. CITIZEN COMMENTS/OPINIONS: No citizen had questions or comments regarding the 2021 budget.

V. CLOSE OF PUBLIC HEARING: Nichole closed the public hearing at 7:20pm.

Council Member

Tonya Conley, Clerk-Treasurer

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OPEN PUBLIC MEETING: Nichole opened the regular meeting at 7:20pm.

I. APPROVAL OF MEETING MINUTES:

August 12, 2020 meeting minutes were approved with Hugh making first motion, Nichole seconded, Nichole all in favor, motion carried.

GUEST SPEAKERS:

MITCH HANSEL, Community Crossings Grant Engineer, spoke to the council about the community crossings grant. Three fiduciary letters were introduced pertaining to the town's match that needed to be sent to INDOT. Chad had signed the letters prior to his absents at the town meeting in case the motion passed, Nichole and Hugh signed the letters at the meeting. A vote was taken prior to the signatures approving the release of the letters to INDOT with Hugh making first motion, Nichole seconded and all in favor, motion was carried. The Engineering contract was introduced allowing the sum of \$33,000.00 in engineering services to be paid with Hugh making first motion, Nichole seconded and all in favor, motion carried. Tonya signed the contract. The approval of filing for the Community Crossings Grant was previously detailed and approved in prior meetings.

II. OLD BUSINESS:

- a) NONE

III. NEW BUSINESS:

- a) **Change of November meeting** was set for November 5, 2020 at 7:00pm. Meeting location will be at the Silver Lake Lion's Club.
- b) **Servepro Covid Fog quote** for \$1196.00 was introduced. This would cover 1796 sq. feet. Tonya told the Council she wasn't sure about doing the office area because of the traffic in and out and didn't know if it would really help but she thought the meeting room should be done after the November election was over. The voting is held in the meeting room. The fog is a hospital grade disinfectant and brings the building back to square one, in the case of COVID exposure the building will have to be sprayed again. Hugh made first motion to have the meeting room fogged, Nichole seconded and all in favor, motion carried.

IV. CITIZEN COMMENTS/CONCERNS:

- a) **Steven Rockwell** requested the approval from the Council to demolition a garage on his property. He also is requesting a letter of approval to rebuild a new garage with the same

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footage and same location as the existing garage. The letter is needed due to the setbacks required by the county not being feasible. The Council agreed for Tonya to write a letter for a variance when the time came for the county hearing over the matter. Steven will let Tonya know when the letter is needed.

V. DEPARTMENT HEAD REPORTS:

a) Jason McGlennen, Marshal Dept.:

- Call history
- Signatures were needed for a Use of Force Review. Signatures were received.
- Cody is requesting and was approved for vacation from November 2nd-November 5th.

b) Joey McNeal, Water Dept.:

- Quotes were submitted for approval for a new snow plow. Joey spoke about the condition and age of the plow that is currently in operation. The quotes submitted are as follows:
Rigs Outdoor Power-\$8224.25 with no trade in of the existing plow given.
Terry's Truck Equipment-\$6638.30 the price includes the reduction of the trade in of the current plow.
Hugh made first motion to accept the quote from Terry's Truck Equipment, Nichole seconded and all in favor, motion carried.
- Hydrants will be flushed next week.

c) JT Prater, Street & Sewer Dept.:

- Will begin leaf pick up next week and asked that a post be made on social media that leaf and limb piles be set out separately so that it doesn't plug the leaf vac and cause it to go out of service.

d) John Conley, Fire Dept.:

- 5 runs since last meeting
- Class finishes on November 15, 2020.

VI. CLAIM DOCKET:

\$118063.84 in **claims** are to be paid. Hugh made first motion to approve, Nichole seconded and all in favor, motion carried.

VII. LETTERS:

Two leak letters were received. Jenny Emmons qualified for \$0 off water and \$21.89 off of sewer. Hugh made first motion to adjust, Nichole seconded and all in favor, motion carried. Debi James submitted a letter and Tonya explained that someone had turned the water on at the outside hydrant on her property and had broke into her vehicle. Tonya

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also said we have an ordinance for water leaks but not this situation and she doesn't know if it qualifies for an adjustment for water. After much discussion the adjustment was tabled until the definitions in the ordinance could be reviewed. Tonya stated that she can make an adjustment to any penalties incurred for non-payment while awaiting council decision. The letter will be added to the November 5, 2020 agenda.

VIII. MISCELLANEOUS:

- a) **Budget Adoption meeting** is scheduled for October 28, 2020 at the Silver Lake Town Hall beginning at 5:30pm.
- b) **Next regular meeting** is scheduled for November 5, 2020 at 7:00pm. Meeting location is the Silver Lake Lion's Club.

IX. ADJOURNMENT:

Adjournment came at **7:53pm** with Hugh making first motion, Nichole seconded and Chad all in favor, motion carried.

COUNCIL MEMBER

TONYA CONLEY, CLERK-TREASURER